

Tamil Nadu Open University
Centre for Internal Quality Assurance [CIQA]

Minutes of the Seventh Meeting of Centre for Internal Quality Assurance (CIQA)

The Seventh Meeting of CIQA was held on 24th June 2023 at the Board Room, CIQA, TNOU as per the Vice Chancellor Note approval. The communication was sent to all the members of CIQA vide F.No. TNOU/ CIQA/2023/ 4 dated 19-06-2023.

The Members present were:

1.	Prof.S.Arumugam Vice Chancellor, TNOU	Chairperson
2.	Dr.M.G. Sethuraman Co-Ordinator – IQAC, Gandhigram Rural Institute (Deemed to be University), Dindugul.	External Member
3.	Dr. Dr. Mahesha, V. Co-ordinator CIQA & Director i/c, Planning & Monitoring Karnataka State Open University, Muktagangotri, Mysuru-570006.	External Member
4.	Dr. S. Balasubramanian Professor & Director, SOTCS, TNOU	Member
5.	Dr. M.V. Sudhakaran Professor & Director, SOSS, TNOU	Member
6.	Dr. M. Manivannan Professor & Director, SOE, TNOU	Member
7.	Dr. S. Subramanian Professor & Director, SOMS, TNOU	Member
8.	Dr. N. Dhanalakshmi Professor, SOSS, TNOU	Member
9.	Dr.T.Ravimanickam, Associate Professor & Director(i/c), SOS, TNOU	Member
10.	Mr.B.Anandan, Finance Officer	Member
11.	Dr.R.Tamilmaran Director (i/c), CIQA	Member Secretary

The Seventh Meeting of the CIQA started with the Welcome note from the Hon'ble Vice Chancellor of TNOU, Prof.S.Arumugam who chaired the meeting. The Hon'ble Vice Chancellor briefed about the purpose of the Seventh Meeting of CIQA in which the IIQA, SSR and Post DVV related to the NAAC Accreditation and preparedness for the NAAC Peer Team Visit as per the Schedule from 19th July 2023 to 21st July 2023 was placed before the meeting. Moreover, the draft strategic action plan for the year 2023-24 was placed before the members of CIQA.

The following Agenda were presented by the Director (i/c), CIQA to the Members of the CIQA.

1. The Action taken report of the Sixth Meeting of Centre for Internal Quality Assurance (CIQA) which was held on 28-06-2022 was presented to the Members of CIQA and it was resolved to approve the action taken report of the sixth Meeting of CIQA-TNOU.
2. Placing the draft strategic action plan for the year 2023-24 which aligns with the University's vision, mission, and long-term goals.
3. The CIQA Annual Report for the Year 2019-2020 and 2021-2022 prepared by CIQA TNOU was placed before the members for ratification and the same was uploaded in the UGC-DEB portal.
4. The CIQA Annual Report for the Year 2022-23 is being prepared by CIQA and the same has to be submitted in the UGC-DEB portal within the month of August 2023.
5. Creation of Extension Activity Cell which integrates all activities of extension and outreach so that it aims to engage with the community, promote social awareness, and foster lifelong learning in the university.
6. Bringing out the amendment in Self-Learning Material (SLM) policy so as to ensure the quality in preparing the SLM.
7. Considering the Revised feedback from stakeholders of TNOU and formulating the revised feedback mechanism in enhancing the quality of education, improving support services, and addressing the needs of learners and stakeholders effectively.

8. Initiating signing of MoU with other institutions for fostering and developing the cooperative relationship among Universities in terms of academic, support services, research, skill development, sharing ICT facilities, and extension activities.

The Deputy Directors (i/c) of CIQA Er. R. Meenambigai & Dr. E. Kumar attended the meeting as a special invitee. The meeting was concluded with the concluding remarks from the Vice Chancellor and the Vote of thanks was proposed by the Dr. R. Tamilmaran, Director (i/c), CIQA, TNOU.

Handwritten signature
Director(i/c), CIQA

Director
Centre for Internal Quality Assurance (CIQA)
Tamil Nadu Open University, Chennai-15.

Handwritten signature
22.06.2023

Registrar
Registrar (FAC)
Tamil Nadu Open University
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